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PART - I

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	Puducherry	Monday	19th	May	2014

GOVERNMENT OF PUDUCHERRY CHIEF SECRETARIAT (EDUCATION)

(G.O. Ms. No. 93, dated 15th May 2014)

ORDER

Government of Puducherry has decided to adopt an uniformity in the admission procedures and thereby to streamline the existing system of admission of students in undergraduate Arts and Science courses in the two Government Arts and Science Colleges and four Government sponsored Arts and Science Colleges (Society) in Puducherry region viz., Government Colleges: (1) Tagore Arts College, Puducherry, (2) Bharathidasan Government College for Women (Autonomous), Puducherry; Government Sponsored Society Colleges: (1) Indira Gandhi College of Arts and Science, Kadirkamam; (2) Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam; (3) Rajiv Gandhi Arts and Science College, Thavalakuppam and (4) Kasthurba College for Women, Villianur.

2. Therefore, His Excellency the Lieutenant-Governor is pleased to order the following composition of CAPASC 2014-15 and the norms for admission to various Arts and Science (undergraduate) courses for the academic year 2014-15.

3. Composition of CAPASC 2014-15:

- (i) Principal, Tagore Arts College, Puducherry ... Chairman
- (ii) Principal, Bharathidasan Government College ... Convenor for Women (Autonomous), Puducherry.
- (iii) Principal, Indira Gandhi College of Arts and .. Member Science, Kadirkamam.
- (iv) Principal, Rajiv Gandhi Arts and Science .. Member College, Thavalakuppam.
- (v) Principal, Perunthalaivar Kamarajar Arts ... Member College, Kalitheerthalkuppam.
- (vi) Principal, Kasthurba College for Women, .. Member Villianur.
- 4. **Convenor:** In order to coordinate and regulate the various activities connected with admission to the various Arts and Science courses for the year 2014-15, Dr. S. Souriapragassame, Principal, Bharathidasan Government College for Women (Autonomous), Puducherry shall be the Convenor (CAPASC 2014-15).

5. **Working group members :** The following working group members will carry out the works related to the CAPASC 2014-15.

Sl. No.	Name of the working group member	Designation	College
(1)	(2)	(3)	(4)
Th	iru/Tmt./Selvi:		
1 D	or. S. Sahul Hameed	Assistant Professor of Corporate Secretaryship.	Bharathidasan Government College for Women (Autonomous).
2 R	. Sethuraman	Assistant Professor of Computer Science.	Bharathidasan Government College for Women (Autonomous).
3 Б	or. S. Alamelu Mangai	Assistant Professor of Home Science.	Bharathidasan Government College for Women (Autonomous).
4 K	C. Vijayakumar	Assistant Professor of English.	Bharathidasan Government College for Women (Autonomous).
5 D	r. Brinda Rani Dass	Assistant Professor of Commerce.	Tagore Arts College
6 D	r. G. Kannan	Assistant Professor of Tamil.	Tagore Arts College
7 J.	. Sathiavel	Assistant Professor of English.	Tagore Arts College

(1) (2)	(3)	(4)			
Thiru/Tmt./Selvi :						
8	V. Yamunarani	Assistant Professor of Computer Science.	Indira Gandhi College of Arts and Science.			
9	S. Saravanan	Assistant Professor of Economics	Indira Gandhi College of Arts and Science.			
10	Dr. N.J. Saravanan	Assistant Professor of Tamil.	Perunthalaivar Kamarajar Arts College.			
11	Prakash Pacquiaraj Sandou	College Director of Physical Education.	Rajiv Gandhi Arts and Science College.			
12	Dr. R.B. Vivekanandadasan	Assistant Professor of Tamil.	Rajiv Gandhi Arts and Science College.			
13	J. Prabakaran	Assistant Professor of Historical Studies.	Kasthurba College for Women.			

The above 13 members will assist the Principals of their respective colleges in all respects for the entire process of admission for the academic year 2014-15.

- 6. **Eligibility criteria :** The eligibility criteria for admission to various courses shall be as stipulated by the Pondicherry University or by the respective Statutory Bodies for all Arts and Science undergraduate courses.
- 7. **Age:** The candidate should not have completed 21 years of age as on 1st July 2014. However, the age relaxation by three years is applicable to physically challenged and scheduled caste candidates and five years in case of nuns belonging to various religious congregations and widows.

Apart from the above-said candidates, no age relaxation will be given to any candidate under any circumstances.

- 8. Admission procedure for all courses: Merit list for admission shall be prepared by CAPASC based on the marks arrived at by adopting the method of normalisation as detailed in paragraphs 9 and 10.
- 9. Procedure to be adopted to arrive at the aggregate marks: (i) For admission to B.A. Degree courses in History, Historical Studies and Economics, Philosophy, Yoga and Indian Culture, Tourism, Sociology, Social Work, B.Sc. Psychology, B.B.A. (Tourism and Travel Management) and B.B.A. (General).
 - (a) The average percentage of marks in qualifying examination will be the aggregate percentage of mark.
 - (b) If the candidate has studied the relevant subject at the H.S.C. level, an extra 5% of marks will be added to (a) to arrive at the aggregate percentage of marks.
 - (c) Applicable only for B.A. Social Work: The average percentage of marks in the qualifying examination will be the aggregate percentage of marks.
- (ii) For admission to B.A. Degree courses in Tamil, Functional Tamil, English, English Language and Literature, Functional English, Professional English and French:
 - (a) The average percentage of marks in the qualifying examination will be calculated.

- (b) The percentage of marks in the relevant subjects in the qualifying examination will be calculated.
 - (c) The average of (a) and (b) will be the aggregate percentage of marks.
- (d) If the candidate has also studied the relevant language at advanced level in H.S.C., an extra 5% of marks will be added to the aggregate percentage of marks arrived at (c) above.
- (iii) For admission to B.Sc. Degree courses in Mathematics, Physics, Chemistry, Plant Science, Zoology, Clinical Nutrition and Dietics and Computer Science.
 - (a) The average percentage of marks in the qualifying examination will be calculated.
 - (b) The percentage of marks in the relevant subjects in the qualifying examination will be calculated.
 - (c) The average of (a) and (b) will be the aggregate percentage of marks.
 - (d) For admission to Clinical Nutrition and Dietics, if the candidate has studied Home Science / Food Preservation at the H.S.C. level, an extra 5% of marks will be added to the marks arrived at (c) to obtain the aggregate percentage of marks. Otherwise the mark arrived at (c) will be the aggregate percentage of marks.
- (iv) For admission to Bachelor of Computer Application (B.C.A.), B.Sc. Degree courses in Bio-Technology, Statistics and Applied Microbiology:
 - (a) The average percentage of marks in the qualifying examination will be calculated.
 - (b) The percentage of marks in the relevant subjects in the qualifying examination will be calculated.
 - (c) The average of (a) and (b) will be the aggregate percentage of marks.
 - (v) For admission to B.Com. /B.Com. (Vocational) Degree course:
 - (a) The average percentage of marks in the qualifying examination will be calculated.
 - (b) The percentage of marks in relevant subject in the qualifying examination will be calculated.
 - (c) The average of (a) and (b) will be the aggregate percentage of marks.
- (vi) For admission to B.Com. (Corporate Secretaryship) and B.Com. (Co-operative Management):
 - (a) The average percentage of marks in the qualifying examination will be the aggregate percentage of marks.
 - (b) If the candidate has studied the relevant subject at the H.S.C. level, an extra 5% of marks will be added to (a) to arrive at the aggregate percentage of marks.
 - (vii) For admission to B.Com. (Foreign Trade) Degree course:
 - (a) The average percentage of marks in the qualifying examination will be the aggregate percentage of marks.
 - (b) The percentage of marks in the relevant subject at the H.S.C. level will be calculated.

- (c) The average of (a) and (b) will be the aggregate percentage.
- (d) For others, the average mark will be the aggregate percentage as in (a).
- 10. Normalised percentage procedure for admission: (a) Method of normalised percentage is adopted to give weightage for relevant subjects with respect to the courses.
- (b) For more than one attempt three percentage of marks will be subtracted from the aggregate percentage of marks.
- (c) Three percentage of marks will be added to the aggregate percentage of marks for participation in the extra-curricular activities such as NSS, NCC, Scouts and Guides (with minimum participation of 2 years and so certified by the Head of the Institution last studied). The percentage so arrived at, will be the normalised percentage of marks.
- (d) The candidates under open merit or resident merit will not be eligible for admission, if the normalised percentage of marks are below 40 and in case of other candidate below 35.
- (e) If a candidate after having passed the qualifying examination appears again for improvement, the improvement marks will be considered for the purpose of admission.
- 11. **Merit list:** The list of all registered applicants and their normalised percentage for all undergraduate Arts and Science courses listed in paragraph (9) shall be declared by CAPASC and displayed on the notice-board in the premises of Bharathidasan Government College for Women, Puducherry. Further, the merit list shall also be made available on the official website: http://www.bgcw.puducherry.gov.in
- 12. Cost of the application form: (a) The cost of information bulletin and admission application form shall be ₹ 100 for all candidates for SC/ST-₹ 50.
- (b) **Online submission:** Application form can also be submitted online through website *www.py.gov.in*. The cost of online application shall be $\stackrel{?}{\stackrel{?}{\stackrel{?}{?}}}$ 110 towards application cost and $\stackrel{?}{\stackrel{?}{\stackrel{?}{?}}}$ 10 towards banking charges).
- 13. Counselling procedure: Candidates shall be called for counselling as per the merit list declared by CAPASC for various Arts and Science courses. Options (*i.e.* for the course and college) exercised by the candidates at the time of counselling shall be the final, binding and shall not be permitted to be changed under any circumstances. A non-refundable counselling fee of $\stackrel{?}{\sim} 200$ ($\stackrel{?}{\sim} 50$ for SC/ST candidates) will be collected from each student for counselling for that candidate.
- 14. **Reservation of seats and fee structure:** Percentage of reservation in different colleges, number of seats in different courses, fee structure in each college shall be as per the Government orders issued from time to time.

(By order of the Lieutenant-Governor)

M. Gunasekaran, Under Secretary to Government (Education).